



Right-of-Way Work Permit Application

Date: _____

Permit Number: _____

Applicant Name: _____

Applicant Address: _____

Phone Number: _____ Email Address: _____

Contractor Name: _____

Contractor Address: _____

Phone Number: _____ Email Address: _____

Location of Proposed Work: _____

Type(s) of Existing Infrastructure Impacted by Proposed Work: _____

Type of Proposed Work: _____

Purpose of Proposed Work: _____

Beginning Date: _____

Ending Date: _____

Proposed Hours of Work: _____

Note: City Ordinance prohibits work between the hours of 9:00 PM and 7:00 AM

Applicant shall update any new information on permit applications within ten (10) days after any material change occurs.

Failure to provide the information provided above or any misrepresentation therein shall be cause for denial of the permit if not corrected, or supplemented within a reasonable period from notice to applicant of such deficiency.

I hereby agree that I will employ protective measures and devices that, consistent with the Ohio Manual of Uniform Traffic Control Devices, will prevent injury or damage to persons or property and minimize disruptions to the efficient movement of pedestrian and vehicular traffic.

I hereby agree that all work performed under the authority of this permit will be done in strict accordance with the specifications and standards of the City of Lebanon as directed by the Deputy City Manager.

Owner: _____

Contractor: _____

Office Use Only

Permit Fee: _____

Receipt No. : _____

Permission is hereby granted to the above applicant to perform the work listed above. The permit shall become void ninety (90) days after the date inscribed below.

Conditions: _____

Date: _____

Deputy City Manager: _____



Right-of-Way Work Permit Checklist

Provide the following with the permit application:

- Attach copies of all permits or licenses (including required insurance, deposits, bonding, and warranties) required to do the proposed work, and to work in the public rights-of-way, if licenses or permits are required under the laws of the United States, State of Ohio, or the ordinances or regulations of the City. If relevant permits or licenses have been applied for but not yet received, provide a written statement so indicating.
- Plan of work showing protection of the subject property and adjacent properties. Plan should accommodate trenchless technology and joint use wherever applicable to reduce the negative impact on existing public infrastructure and rights-of-way.
- Plan for the protection of any existing landscaping.
- Engineering construction drawings or site plans for the proposed work.
- A satisfactory traffic control and erosion protection plan for the proposed work.
- A statement indicating any proposed joint use or ownership of the facility; any known existing facility or permit of the applicant at this location; any known existing facility of others with which the proposed installation might conflict; and the name, address and telephone number of a representative of the applicant available to review proposed locations at the site.