



# RESIDENTIAL PERMIT APPLICATION

**NOTE:** All applications are reviewed by the Building Official for compliance with LCO § 1301.10 prior to being processed. Applications that are incomplete will **not** be accepted.

Building Department

50 S. Broadway • Lebanon, Ohio 45036  
(513) 228-3153 • FAX: (513) 228-3902

**PLEASE PRINT CLEARLY**

## I. PROPERTY INFORMATION

Property Address: _____		Lot Number: _____	
<input type="checkbox"/> New Construction <input type="checkbox"/> Alteration <input type="checkbox"/> Addition                    Sq. Ft. _____                    Estimated Cost: _____                    Use Group: _____			
CONSTRUCTION TYPE: _____		PARCEL ID # _____	
Project Description: _____			
<u>OWNER NAME:</u> _____		Phone No.: _____	
Owner Address: _____		City, State, Zip Code: _____	
Occupant Name (if different from owner): _____		Phone No.: _____	
<u>APPLICANT NAME:</u> _____		Phone No.: _____ Fax: _____	
Applicant Address: _____		Email: _____	
City, State, Zip Code: _____			
<u>ARCHITECT NAME:</u> _____		Phone No.: _____ Fax: _____	
Architect Address: _____		Email: _____	
City, State, Zip Code: _____			

## II. PROJECT INFORMATION

**PLEASE CHECK ALL BOXES THAT APPLY**

<input type="checkbox"/> BUILDING APP # _____	<input type="checkbox"/> ELECTRIC APP# _____	<input type="checkbox"/> HVAC APP# _____
TWO SETS OF PLANS ARE REQUIRED <input type="checkbox"/> Shed >200 sq. ft. <input type="checkbox"/> Deck <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Other Fees \$ _____ Final Occupancy \$ _____ State Surcharge \$ _____ Transportation Fee \$ _____ Park & Rec. Fee \$ _____ Deposit \$ _____ Total Due \$ _____	# Added Items _____ Base Fee \$ _____ Sq. Ft. Fee \$ _____ Item Fee \$ _____ Temp pole \$ _____ State Surcharge \$ _____ Total Due\$ _____	Description: _____ Base Fee \$ _____ Remodel, Addition or Replacement \$ _____ Other \$ _____ State Surcharge \$ _____ Total Due \$ _____

## III. CERTIFICATION AND SIGNATURE

The Applicant being the Owner or Owner's Agent has submitted construction plans, specifications, and plot plans that are incorporated into and made part of the application. In consideration of granting of the permit hereby requested, the Applicant agrees to ensure the related work is completed in accordance with the terms of the permit and applicable State and Local laws and regulations. The Applicant acknowledges it is the responsibility of the Applicant to verify and comply with all easements, rights of way and plat covenants and restrictions of record affecting the said property. Applicant will notify the Building Inspector upon start of construction, call for required inspections and will not use or occupy the structure until a Certificate of Occupancy or Completion (full or conditional) has been issued by the Building Inspector.

I certify that I have examined this application and all information in this application is true and correct.

Applicant Signature	Phone Number	Date
Folio # _____		Total Due: \$ _____
		Receipt # _____
BUILDING OFFICIAL _____	APPROVED / DENIED _____	DATE _____