



Lebanon Parks & Recreation  
Shelter Reservation for Weddings

City Bldg. • 50 South Broadway • Contact: Connie Baugher @ 228-3156  
Fax: 932-2493

Name of Wedding Party: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_ Email \_\_\_\_\_

Date of Wedding: \_\_\_\_\_ Requested Hours: \_\_\_\_\_ to \_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_

Electrical Service Requested: Yes: \_\_\_\_\_ No: \_\_\_\_\_  
*(If electrical service is requested, please complete the required vendor electric form).*

**Identify Gazebo Shelter Location**

Gazebo Park: \_\_\_\_\_ Bicentennial Park: \_\_\_\_\_

Date Paid \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Staff Initials \_\_\_\_\_

**RESERVATION FEE IS \$50.00 PER RESERVATION  
NO REFUNDS WILL BE GIVEN**

**Terms of Use:**

You are reserving the gazebo park "as is." The City of Lebanon does not provide any other services other than what is presently on the site. They City will make all reasonable efforts to ensure the park is clean and functioning; however, the City is not responsible for any damage to the grounds that may occur due to weather, vandalism or any other unforeseen event on or around the time of your event.

Electric service shall be available for events requesting service upon completion of a Vendor Electric Form and payment.

**Indemnification Agreement:**

The parties named above agrees to defend, indemnify and hold harmless the City of Lebanon from any claim, demand, suit, loss, cost of expense, or any damage which maybe asserted, claimed or recovered against or from the City of Lebanon by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the group or by third parties, or by the agents, servants, employees or factors of any of them. I have read, understand, and agree to abide by the terms of the above agreement.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Event Sponsor*

WITNESS: \_\_\_\_\_ DATE: \_\_\_\_\_

*City of Lebanon Representative*