

# Winter mailbox preparation

Residents are encouraged to inspect their mailbox prior to the upcoming snow season. Winter may pose a threat to your roadside mailbox due to snow drifts, vehicle incidents, and potential snowplow damage. Mailboxes located near the roadway may pose a potential risk of damage caused by snow plowing. However, this damage may not be caused by direct contact with the snowplow, but from heavy, wet snow being thrown from the plow. Residents should inspect their mailbox for any weaknesses, such as, rotten wood, deterioration, or cracks in the post. Leaning mailboxes also pose a risk for damage. Residents can determine the proper mailbox location along the roadway by contacting the postmaster

Any damage to a resident's mailbox that is the direct result from contact with a snow plow with City of Lebanon equipment will be repaired at the City's expense upon inspection that determines the mailbox was properly installed and located, and in good condition prior to the incident. The mailbox owner is responsible for repair or replacement if damage is the result of buildup of plowed snow only and not direct contact with plow equipment.

Contact Dan Wilson, Superintendent of Public Works, at 228-3701 or [dwilson@lebanonohio.gov](mailto:dwilson@lebanonohio.gov) for more information.