



**CITY OF LEBANON SERVICE DEPARTMENT
EXTENDED ABSENCE REFUSE COLLECTION FEE CREDIT**

The City understands that some residents will experience extended periods of absence for a variety of reasons during which refuse is not generated from their property. In response to this, a policy has been developed that would allow for a residential utility account to not be billed refuse collection fees under these circumstances. Residential customers who are planning absences for a minimum of two months, and a maximum of six months, are eligible to receive a credit on their refuse collection fees if the following criteria are met:

1. A refuse collection fee credit application must be submitted and approved by the Service Department prior to the extended absence occurring.
2. There will not be any refuse or recycling generated from the residence during the absence.
3. During the period of absence there must be zero water usage on the account. Should the water meter show usage, the customer will pay all relevant refuse collection fees.
4. The absence must extend at least two consecutive months and no more than a six month credit will be granted by the City each year.

Failure to meet any of the above referenced criteria will result in the refuse collection fees being added back onto the utility account.

APPLICATION

Date _____

Account Name _____

Account Address _____

Account Number _____

Phone Number _____

Email Address _____

Cell Phone _____

Dates of Extended Absence _____

Phone Number During Absence _____

Applicant Signature

City of Lebanon